

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

**June 3, 2014**

The City of Taylorsville City Commission held a Regular Meeting on Tuesday, June 3, 2014 at 5:00 p.m., at the City Hall Annex.

Present were:

Don Pay, Mayor  
Jack Proctor, Commissioner  
Ellen Redmon, Commissioner  
Kathy Spears, Commissioner  
Beverly Ingram, Commissioner

Staff present:

Steve Biven, City Clerk  
Randy McConnell, Comptroller  
Harold Compton, Public Works Director

Toby Lewis, Police Chief  
Lisa Ware, Co Treasurer

Item #1

Mayor Pay called the meeting to order at 5 p.m. with a brief moment of silence and then lead the group in a recital of the Pledge of Allegiance.

Item #2 – ***Consent Calendar***

**Motion was made by Commissioner Proctor and seconded by Commissioner Spears to approve the Consent Calendar for May 2014.** This approved the corrections for the minutes of April 15th, the May 6th Regular Meeting and the May 23rd Special Meeting, as well as the payments of General Fund and Water/Sewer Fund May 2014 bills and the fire report. **Motion carried with a vote of 5-0.**

Item #3- ***Comments by the Mayor***

Mayor Pay had no comments at this time.

Item #4 – ***Committee Reports***

a) Main Street (Jo Woodward)

i) Mrs. Woodward thanked the commission for their support of the Main Street Committee. She stated that the Regional Main Street Manger's Meeting was held in Taylorsville. They were able to show them the new park across the street and all the work that has been done on Main Street.

The Dinner in Jail was a great success.

The National Girlfriend Day will be August 1, 2014 and this year's Progressive Dinner will be held in September.

ii) **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to approve the Contract for the Main Street Manger. Motion carried with a vote of 5-0.**

iii) **Motion was made by Commissioner Ingram and seconded by Commissioner Spears to approve Mrs. King's hours for the month of May. Motion carried with a vote of 5-0.**

Item #5– ***Old Business***

a) Update on Taylorsville Drainage Project.

Clerk Biven stated that they had met with Esther White of UK and Mike Draper with DLZ to begin the construction phase of the project and walked the area that will be impacted by the work. A contract is being prepared and they hope that the City would receive it by July 1st. They said that the City could prepare the paperwork for the reimbursements that the County and the City contributions made to this date.

b) Clerk Biven stated that the ad for the Customer Service Representative was in the commissioner's packet and that it was to appear in tomorrow's Spencer Magnet.

c) Microphones and Hearing Devices for City Hall Annex. (Lisa Ware, Co-Treasurer) Mrs. Ware handed out some proposals she had received on the microphones and hearing devices. She stated that Clerk Biven was having her look into purchasing two more microphones. She gave the commission four proposals that she had received. The commission has asks Mrs. Ware to contact the county about their wireless microphones system. Mrs. Ware also gave the commission four proposals for hearing devices. Clerk Biven stated he would like for someone to demonstrate some of the devices.

d) Condemnation of 57 Jefferson Street

Clerk Biven stated that there was information in the packets regarding this property. After much discussion, the commission would like for Clerk Biven to contact Steve Clark and sent Mrs. McKinley another letter.



Item #6– *New Business*

a) Contract for Computer Services – Advanced Global Communications  
Clerk Biven stated the new contract was in the packets. **Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to renew the contract with Advanced Global Communications.** Motion carried with a vote of 5-0.

b) Dispatch Interlocal Agreement, Fire Chief Nathan Nation  
Chief Nation gave an update on the Dispatch Interlocal Agreement. He understood that the discussion was for the City, County and Fire District to split the \$12,000 shortfall in the 911 Fund. This would be for the two year term of the contract. After some discussion, a **Motion was made by Mayor Pay and seconded by Commissioner Spears subject to the funding by the County and the Fire District that the City pays \$4,000 a year for the 911 fund shortfall.** Motion carried with a vote of 5-0.

Item #7 – *Committee Reports*

b) Engineering Projects (Sisler-Maggard Engineering, PLLC)  
i) Joe Sisler was present to discuss the Final Quantities Change Order for the Highway 44 Project. This will be a deduct since the total cost was \$685 less than projected. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to accept the Change Order for the Highway 44 waterline relocation project.** Motion carried with a vote of 5-0.

ii) Mr. Sisler presented the Notice of Award for the waterline relocation at Normandy Road. The bid was awarded to United Construction & Design, LLC from Mount Washington. Their bid was in the amount of \$74, 082. **Motion was made by Commissioner Ingram and seconded by Commissioner Proctor to allow Mayor Pay and Clerk Biven to sign off on the Notice of Award for the Normandy Road Project.** Motion carried with a vote of 5-0.

iii) Mr. Sisler also presented the Notice of Award for the New Bridge. The bid was awarded to Salmon Construction from Mount Washington. Their bid was in the amount of \$374,871. Mr. Sisler stated that SME is doing a design for the project. The City would like for Mr. Sisler to bring them back a recommendation on the lighting for the bridge. **Motion was made by Commissioner Spears and seconded by Commissioner Proctor to accept the bid from Salmon Construction for the New Bridge Project and to allow the mayor and clerk to sign all related documents.** Motion carried with a vote of 5-0.

iv) Mr. Sisler spoke concerning the cost estimate for correcting the five items identified by the Corps of Engineers on the Floodwall Project. Those items are as follows: the old sewer pump station needs to be removed according to the Corps requirements; there are two trees that need to also be removed; the headwalls on the outside need to be removed; the pipes coming from the headwalls need to be televised and sent to the Corps; and the manholes that are on Garrard Street draining under the floodwall will need to be televised. The new pump station has never been permitted. SME will need to survey the areas and send those drawings to the Corp. There are two drainage structures at the fire department that need to be permitted. Bobby Smith was also



present for this discussion. Mr. Sisler stated that every pipe, under Corp standards, should be televised every five years. **Motion was made by Commissioner Spears and seconded by Commissioner Redmon to have the trees removed for the floodwall project. Motion carried with a vote of 5-0.**

**Motion was made by Commissioner Procter and seconded by Commissioner Ingram to have the needed permitting done for the floodwall project. Motion carried with a vote of 5-0.**

**Motion was made by Commissioner Spears and seconded by Commissioner Ingram to have Joe Sisler proceed with the specs for the building pertaining to the floodwall project. Motion carried with a vote of 5-0.**

v) Mr. Sisler discussed some of the options for the Maple Ave Project. He stated that one option was to have sidewalks on both sides of the street. There also could be curbs on both sides. Mr. Compton has staked off the right-a-way on the street. Mr. Sisler was asked to prepare a cost estimate for this project.

vi) Contract Renewal for Engineering Services

Regarding the annual contract for services with Sisler-Maggard Engineering, Mr. Sisler stated there were no changes in their rates from last year. **Motion was made by Commissioner Ingram and seconded by Commissioner Spears to renew the contract with Sisler-Maggard Engineering. Commissioner Proctor, Commissioner Ingram, Commissioner Redmon and Commissioner Spears voted in favor. Mayor Pay opposed. Motion carried 4-1.**

***AT THIS TIME THE COMMISSION RECESSED.***

Item #8– ***New Business (cont.)***

a) Contract for Computer Services – Advanced Global Communications

Clerk Biven stated the new contract was in the packets. **Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to renew the contract with Advanced Global Communications. Motion carried with a vote of 5-0.**

b) Department Reports

i) Financial Report – Randy McConnell, City Comptroller, provided the commission with a Collateral Report. The City is fully collateralized at all three banks.

### **General Fund**

Y-T-D Insurance Premium Revenue is \$162,113.

Year to Date Occupational License Receipts are \$272,459.

Year to Date Property Taxes net of Discounts are \$151,262.

### **Expenses**

Y-T-D Street Repair and Maintenance Expenses is \$16,343. \$7,223 of this amount is for purchase of Salt.

**The Municipal Road Aid Fund Balance is currently \$130,645.**

### **Water and Sewer Enterprise Fund - Revenues**

Year to Date Water Revenue of \$3,023,078 is \$249,422 under Budget.

Year to Date Meter Set Revenue of \$93,100 is \$16,100 over Budget.

Year to Date Sewer Revenue of \$301,463 is \$21,204 under Budget.

Year to Date Sewer Impact Fees of 21,000 are \$12,000 under Budget.

### **Expenses**

Louisville Water Expense of \$984,010 IS \$1,407 under Budget.

### **Other**

Mr. McConnell presented the FY15 Budget. This served as the first reading of Ordinance 346.

Mr. McConnell presented Ordinance 347 which is amending the budget for the City of Taylorsville for the Fiscal Year 7/1/2013 through 6/30/2014. This served as the first reading of Ordinance 347.

A meeting was scheduled for June 5, 2014 at 4:30 for the second reading of these Ordinances.

A Cash Analysis, an Overtime Report and the Budget Report were in the commissioner's packet.

**Motion was made by Commissioner Spears and seconded by Commissioner Redmon for Mayor Pay to sign the engagement letter with the new auditors. Motion carried with a vote of 5-0.**

Workers Compensation Insurance increased from \$35,003 in Fiscal Year 2014 to \$53,559 in Fiscal Year 2015. This is an increase of \$18,556 or 53%. The Mod factor increased from 1.08 to 1.64.

#### **ii) Public Safety**

##### **a) Toby Lewis, Police Chief**

Chief Lewis stated that this month's schedule was in the commissioner's packets.

Chief Lewis reminded the commissioner that the upcoming weekend was Crusade for Children Weekend.

Taylorsville Community Church has requested to have the road closed at Garrard Street on August 2, 2014 from 9:00 am until 5:00 for a back to school event. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to allow the road closure for the Taylorsville Community Church on August 2, 2014. Motion carried with a vote of 5-0.**



The Baseball Associate is having an event this Saturday, June 7th and would like to be able to block off some of the parking lot at Ray Jewell Park.

Chief Lewis also mentioned the Recovered Property that the department recently acquired. He would like to request that the 2003 F-150 Truck and the 1976 Harley Davidson Motorcycle be sold and he would like some guidance on this. The commission would like to have a reserve bid on each item of \$3,000. **Motion was made by Commissioner Spears and seconded by Commissioner Redmon to sell the 2003 F-150 Truck and the 1976 Harley Davidson Motorcycle and close the bidding on June 20th. Motion carried with a vote of 5-0.**

Officer Wills is going to attend the funeral of former Shelby County Sheriff, Harold Tingle, and is requesting permission to drive the City police cruiser and be a representative of the City of Taylorsville. **Motion was made by Commissioner Spears and seconded by Commissioner Proctor to allow Officer Wills to drive his cruiser to the funeral of former Sheriff Tingle. Motion carried with a vote of 5-0.**

Chief Lewis updated the commission concerning grants that the department has received. The first one is for Click-it or Ticket in the amount of \$2,000. There will be a reimbursement of that amount. That program began May 20th and lasts until June 17th. The next grant is for the Drive Sober Or Get Pulled Over, which runs from June 18th until September 2<sup>nd</sup>. It is in the amount of 4,000 that is also to be reimbursed.

Chief Lewis stated he had met with the Kentucky Retirement System. They suggested to Chief Lewis that his last day be July 31, 2014. He also stated what his accruals were currently for sick and vacation pay. Commissioner Redmon asked if the city would be out any more money and Chief Lewis responded "no". **Motion was made by Mayor Pay and seconded by Commissioner Spears to accept the July 31st date for Chief Lewis' retirement. Motion carried with a vote of 5-0.**

Clerk Biven gave an update on the search for the new Police Chief saying that the position has been advertised and there have been several resumes received. The deadline is June 18, 2014.

iii) Utility – Harold Compton, Public Works Director

a) Water – Mr. Compton gave an update on the waterline replacement on Kings Church Road. He stated that they had moved some pipe for that project. He also stated that they are currently working on Mount Washington Road. He would like to have the tie over completed by June 30th.

Mr. Compton handed out the schedules from the last three weeks.

The Annual CCR Report has been completed and will be in tomorrow's Spencer Magnet, June 4th, and is also available online. Mr. Compton explained some of the items that are mentioned in the report.



Clerk Biven stated the easement for Highview Estates is ready for James A. Tipton to sign. Mr. Compton is going to find out how big the two cul-de-sac needs to be to accommodate the school buses and fire trucks.

Draft guidelines for the Class D program are in the commissioner's packet. Mr. Compton asked what the commission wanted to see them do and who is going to watch over them. **Motion was made by Commissioner Ingram and seconded by Commissioner Proctor to accept the guidelines as written in the draft and to add "other mowing as required by the water department" to the chore list.** Motion carried with a vote of 5-0.

Mr. Compton stated that the contract for privacy fence behind City Hall has been finalized and the job is to be done by June 30th.

Mr. Compton handed out his time card to the commission. He asked when the commission would like to receive his card. He also asked the commission to clarify what they meant by being "out in the field supervising". They stated they wanted him to check on his guys every now and then when they are out in the field. He was told to watch the overtime expenses.

d) General Government - There was no discussion for general government.

e) Other New Business - There was no other new business.

Item #9- ***Legal (City Attorney) John D. Dale***

a) Alcohol Beverage Control Ordinance (Second Reading)

Mr. Dale gave the second reading the Summary of the Alcohol Beverage Control Ordinance No. 348. **Motion was made by Commissioner Redmon and seconded by Commissioner Proctor to approve the second reading of Ordinance No. 348.** Commissioner Ingram, Commissioner Proctor, Commissioner Spears and Commissioner Redmon voted in favor. Mayor Pay opposed. Motion carried 4-1.

Mr. Dale also gave the first reading of Ordinance No. 349 pertaining to the Sale of Alcohol by the drink. No action was necessary at this time.

Mr. Dale stated he had three resolutions pertaining to adopting the legal descriptions plats of three annexations of properties, required by the Secretary of State. There are as follows: the Sims property, the Lorenz property and the Durning Property. **Motion was made by Commissioner Proctor and seconded by Commissioner Ingram to approve and adopt the three resolutions.** Motion carried with a vote of 5-0.

**Motion was made by Commissioner Spears and seconded by Commissioner Ingram to authorize Mayor Pay to sign off on the condemnation petition regarding the Mock Property.** Motion carried with a vote of 5-0.

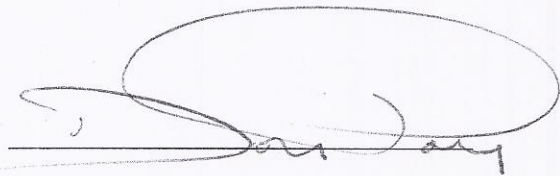
Item #10 - **Elected Officials' Comments**

Commissioner Procter stated his concerns over the Alcohol Ordinance.

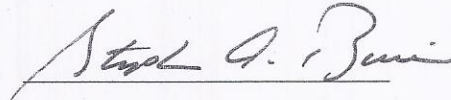
Commissioner Spears reminded the commission of the meeting with Andrea Shindlebower to finish up the personnel policy. That meeting is June 24th. Also there could be meetings on June 25th and 26<sup>th</sup>.

***ADJOURN MEETING***

Item # 11- **Motion was made by Commissioner Procter and seconded by Commissioner Spears to adjourn meeting. Motion carried with a vote of 5-0.**

A handwritten signature in dark ink, appearing to read "Don Pay", written over a horizontal line.

Don Pay, Mayor

A handwritten signature in dark ink, appearing to read "Stephen A. Biven", written over a horizontal line.

Stephen A. Biven, City Clerk